How to ask a reimbursement for your travel expenses from your myCUSO?  

*new from 2021*

1. Log-in to your myCUSO account. You will find a new icon ‘Trajets/ Travel Costs’

![Image](image.png)

2. On the corresponding page you will see all the activities to which you participate and for which you can ask a travel reimbursement.

![Image](image.png)

Indicate your information for the reimbursement. Enter: 1. Your **private address**; 2. Your **IBAN** (Important: the reimbursement request can be done only if a valid IBAN is entered in this field); 3. Select ‘**Demander/Demand**’ to send your request and start the procedure.

**THE DEADLINE TO DEMAND YOUR REIMBURSEMENT IS OF 14 DAYS AFTER THE END OF THE ACTIVITY** - Demands received after the deadline will not be considered.